



ENGLISH OAK  
RECRUITMENT

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# The Erasmus Scheme

## Placement opportunities in England for EU Students

The Erasmus Placement Scheme offers employers the opportunity to 'employ' a Business, Economics or Law undergraduate from an EU university for a period of 3 months at no cost.

There is no obligation on employers to remunerate placement students, but it is hoped that they will recognise the value of the student's contribution and reward them accordingly.

Students will work a normal full-time week for the duration of the placement.

Holidays will be granted, in accordance with standard company procedure, on a pro rata basis.

Students on this scheme will be able to speak and write English fluently.

It is anticipated that students on the scheme will be employed in tasks relevant to their academic studies.

There will be no charge to the employer. All costs etc will be covered by the scheme.

A student assigned to a particular company may be interviewed by telephone or by video conference facilities prior to appointment.

The exact dates of the placement are negotiable.

The local contact for companies participating in the scheme will be Alan Hallett of English Oak Recruitment ( Tel 01422 825623 or E-mail [alanhallett@hotmail.co.uk](mailto:alanhallett@hotmail.co.uk) )

## **PLACEMENT CHARGES**

### **Initial Set Up**

Including liaison between company/university/student, finalising dates, duties etc

GBP110.00



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### **Arranging Accommodation**

Finding and viewing potential accommodation, making initial agreement with landlord

GBP120.00

### **Welcome**

Meet at local airport, accompany to accommodation. Provision of Welcome Pack (maps, bus/train timetables etc)

GBP100.00  
+train fares etc

### **Accompanied Introductory Visit to Company**

Including information about company activities & its environs

GBP50.00

### **Supervision in Workplace**

One visit per month during the course of the placement +  
Additional visits where necessary

GBP50.00  
per visit

### **Completion of End Of Placement Report**

After consultations with company and student

GBP50.00

Clients may choose to use some – or all – of these services according to need.

Alan Hallett

Correct as at 1 January 2009